

# St Aidan's Community College

## Procedure for Teaching Practice (TP) Students

- St Aidan's Community College welcomes TP students on its staff. Applications for TP hours are made to the Principal.
- The Principal reserves the right to refuse placement or to consult with the college at any time if the candidate is deemed unsuitable.
- Garda Vetting must be in place before placement begins.
- The Principal, Deputy Principal in consultation with the co-operating teacher(s) assign the classes /timetable to the TP student depending on the circumstances to meet the requirements set out by the college/course.
- TP students are expected to arrange a meeting with the Principal/Deputy Principal/co-operating teachers and/or department heads prior to commencing the placement.
- TP students are expected to consult with co-operating teachers on curriculum and content that must be covered during placement.
- TP students are expected to uphold the school ethos and the schools Code of Behaviour during the placement. Policies and procedures are also expected to be followed. TP students are expected to familiarise themselves with the above prior to commencement of their placements. These will be available from the Principal/Deputy Principal.
- TP students are encouraged to consult regularly with cooperating teachers to give any updates.
- TP students are expected to attend parent/teacher meetings of pupils they teach.
- It is the responsibility of the TP student to inform their inspectors or colleges of any school closures or changes to normal timetabled classes.
- TP students are encouraged to get involved with school extra curriculum activities and events.

Signed: 

Date: 7<sup>th</sup> February 2024

Chairperson BOM